

## Exporting from SciENcv (i.e. NIH Biosketch format, NSF Biosketch format, or IES Biosketch format) to ORCID

### What is SciENcv and My Bibliography?

SciENcv is a professional profile (ie., Biosketch required for grants) created in My NCBI. My NCBI is a tool that allows users set up an account and establish a “My Bibliography” listing of their publications. “My Bibliography” can be populated by:

- 1) adding citations directly from PubMed (which should capture the majority of our authors’ works at VUMC);
- 2) adding citations manually (for journal articles that do *not appear in PubMed*, books and book chapters, meeting abstracts, presentations, patents, etc);
- 3) uploading citations from a file in RIS format (ie., files that have a “.ris” extension in the name) saved from citation management tools such as EndNote, Reference Manager, and Zotero.

The screenshot shows the My NCBI web interface. The 'My Bibliography' section is highlighted with a blue arrow. It displays the following information:

**My Bibliography**

Your bibliography contains **10 items**.  
Share your bibliography with this URL:  
<https://www.ncbi.nlm.nih.gov/myncbi/annette.williams.1/bibliography/public/>  
[Manage My Bibliography >](#)

**Recent Activity**

Time	Database	Type	Term
11:41 AM	Books	record	<a href="#">My Bibliography - My NCBI Help</a>
11:38 AM	Books	record	<a href="#">My NCBI Help - My NCBI Help</a>
10-Jan-2020	PubMed	search	<a href="#">marroquin oct[au] AND (artificial in...</a>
10-Jan-2020	PubMed	search	<a href="#">marroquin oc</a>
06-Jan-2020	Books	record	<a href="#">Results - Treatments for Ankyloglos...</a>
08-Jan-2020	Books	record	<a href="#">Treatments for Ankyloglossia and An...</a>
07-Jan-2020	PubMed	search	<a href="#">((((Lymphoproliferative Disordersf...</a>
07-Jan-2020	PubMed	search	<a href="#">((((Lymphoproliferative Disorders M...</a>
07-Jan-2020	PubMed	search	<a href="#">((((Lymphoproliferative Disorders MH...</a>
07-Jan-2020	PubMed	search	<a href="#">letter[pt] OR editorial[pt] OR comm...</a>

[Clear](#) [Turn Off](#)  
[See All Recent Activity >](#)

**Saved Searches**

Search Name	What's New	Last Searched
PubMed Searches		
<a href="#">("Informatics"[Mesh]) AND "Scientific Misconduct..."</a>	0	8 days ago
<a href="#">(Palliative Care[mh] OR Palliative Medicine[mh]...</a>	108	last year
<a href="#">williams am</a>	187	3 years ago
<a href="#">gluse nb</a>	5	3 years ago
<a href="#">physician incentive programs and quality</a>	52	5 years ago
<a href="#">(Attitude of health personnel[mh] OR attitude of...</a>	568	5 years ago
<a href="#">(Laboratories_hospital[mh] OR hospital labs[ti...</a>	42	5 years ago
<a href="#">IH Involution</a>	67	6 years ago
<a href="#">Regionalization and perinatology</a>	2	6 years ago
<a href="#">Generic Harms search</a>	1945740	6 years ago

[Manage Saved Searches >](#)

**Collections**

All bibliographies and Other citations are now in My Bibliography

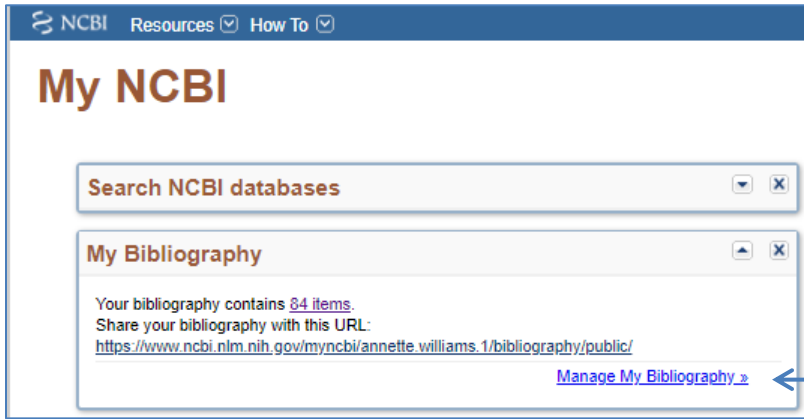
Collection Name	Items	Settings/Sharing	Type
<a href="#">Favorites</a>	edit 2	Private	Standard
<a href="#">SLE quality indicators</a>	edit 8	Private	PubMed
<a href="#">Clinical Laboratory Workflows Analysis</a>	edit 3	Private	PubMed

Note:

\*to create an NCBI account, see: [https://www.ncbi.nlm.nih.gov/books/NBK3842/#MyNCBI.Accessing\\_My\\_NCBI](https://www.ncbi.nlm.nih.gov/books/NBK3842/#MyNCBI.Accessing_My_NCBI)

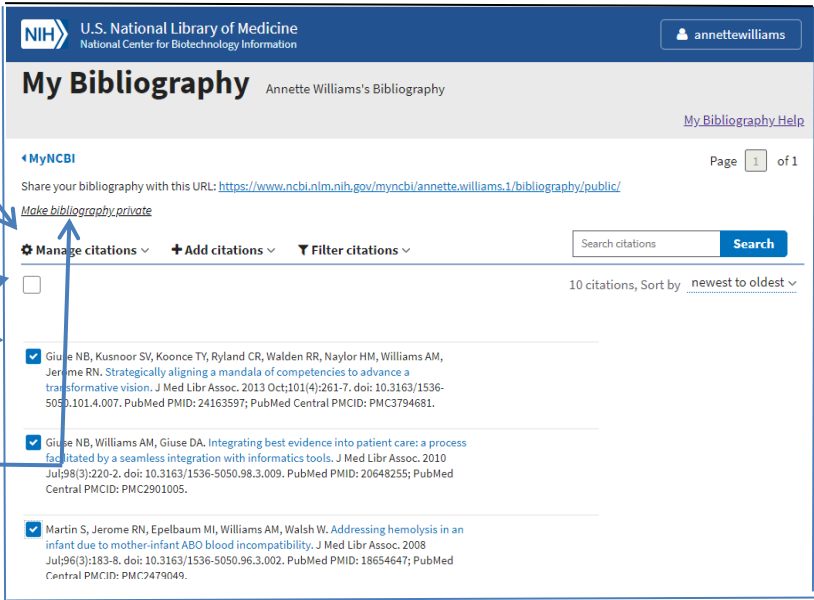
\*to create and populate My Bibliography within My NCBI, see: <https://www.ncbi.nlm.nih.gov/books/NBK53595/>

**Downloading My Bibliography**



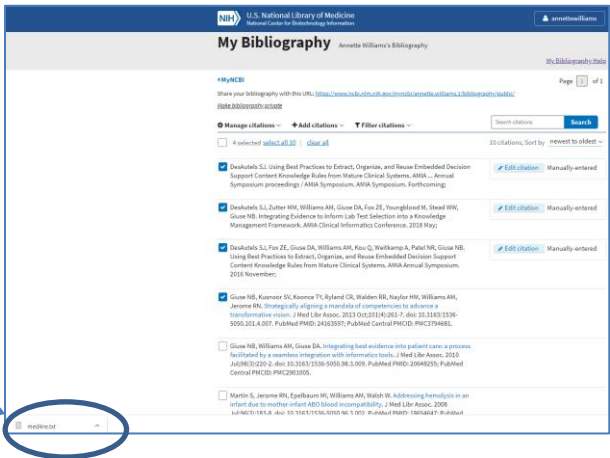
1. Within My NCBI, click “Manage My biography.”

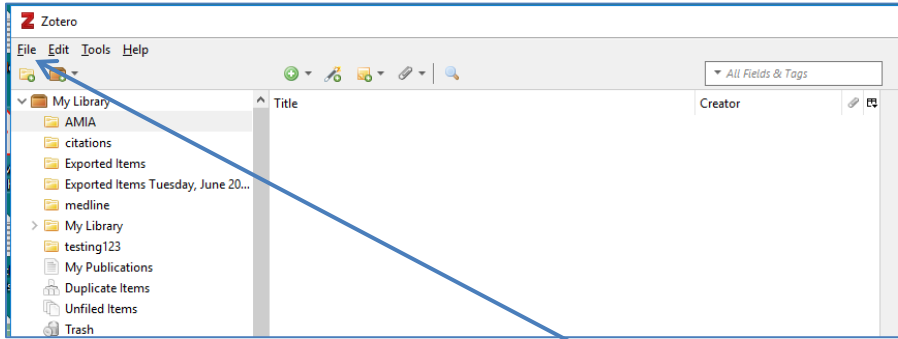
2. Check the blank box at the top to select the full list of citations or select specific references for downloading by placing checkmarks to the left of the citations.



3. Next click “Manage Citations” pulldown menu and select “Export file (MEDLINE)”

4. The downloaded file will appear at the bottom of your browser window, and automatically be named “medline.txt” (and subsequently “medline2.txt” etc).





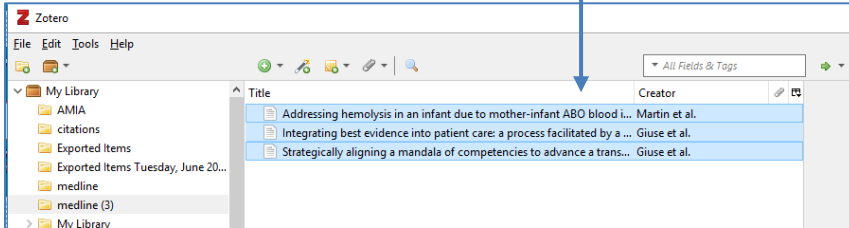
5. Open your citation manager software. Here we are using the freely available Zotero. **Note: Zotero offers the advantage of being able to import all types of citations from My Bibliography (including those for presentations and those entered manually.) EndNote only imports journal article citations.**

**Information about Zotero:**  
<https://www.zotero.org/>

6. To import the citations that you just downloaded from "My Bibliography", click "File" and then "Import...". Navigate your directory to your "Downloads". Find your "medline.txt" file, highlight it and click the "open" button.

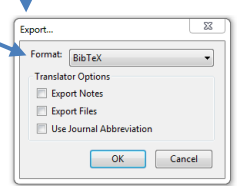
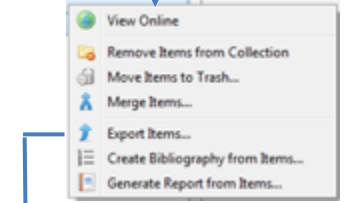
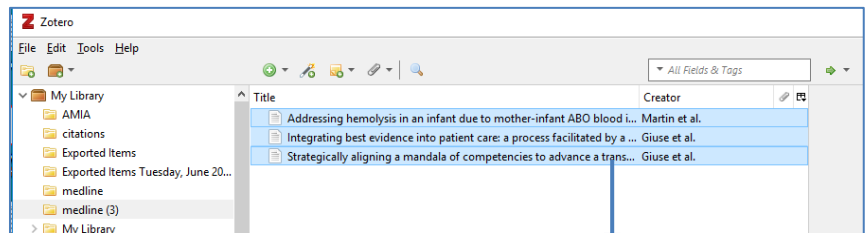
7. The file you have downloaded will appear in your citation manager Library (left sidebar) and the citations you downloaded will appear in the main portion of the screen. You may rename it by right clicking on the name and selecting "rename collection."

8. In the main portion of the screen highlight the citations you wish to export to ORCID. You may click and highlight a selection or simply click Ctrl A to highlight all of the citations.



9) **Right** click on the highlighted citations you just selected in the middle of the screen. Within the popup box that will appear, click "Export items". The system will respond with a pop-up window for defining the export format for the citations. From the format dropdown menu choose "BibTeX" and leave the checkboxes blank. Click "Ok."

10) The system will launch your file directory for you to choose a location to save your new BibTeX file. (You may need/wish to rename your file again prior to clicking the "Save" button.)



11. Log into your ORCID account (<https://orcid.org/>) and scroll down to “Works” section.

12. From the “+ Add works” pull down menu, select “Import BibTeX”

The screenshot shows the ORCID user interface for Annette Williams. At the top, there is a navigation bar with 'FOR RESEARCHERS', 'FOR ORGANIZATIONS', 'ABOUT', and 'HELP'. Below this is the user's profile 'Annette Williams' with a 'Biography' link. The main content area is titled 'Works (12 of 12)' and includes a '+ Add works' button, 'Export works', and 'Sort' options. A list of works is displayed, including 'Integrating Evidence to Inform Lab Test Selection into a Knowledge Management Framework' and 'Using Best Practices to Extract, Organize, and Reuse Embedded Decision Support Content Knowledge Rules from Mature Clinical Systems'. A blue arrow points from the '+ Add works' button to the 'Import BibTeX' button located at the bottom right of the interface.

13. On the next screen that appears, click the “Choose file” button.

The system will display your file folder. Select your file downloaded from your citation management software and click “Open”.

The screenshot shows the 'Import BibTeX' dialog box. The title bar reads 'Import BibTeX' with a 'Hide Import BibTeX' button. The main text says 'Import citations from BibTeX (.bib) files, including files exported from Google Scholar. More information on importing BibTeX files.' At the bottom right, there are 'Cancel' and 'Choose file' buttons. A blue arrow points from the 'Choose file' button in this dialog to the 'Choose file' button in the previous screenshot.

The screenshot shows the ORCID 'Works' section with a header 'Works (0)'. Below the header is a 'Link BibTeX' section with a 'Hide link BibTeX' button and instructions to import citations from BibTeX files. A 'Cancel' button and a 'Save all' button are visible. The 'Save all' button is circled in blue. Below this are four entries, each with a title, publication type, journal name, and DOI/PMID. Each entry has a trash icon and a refresh icon.

**Works (0)** + Add works | Sort

**Link BibTeX** Hide link BibTeX  
Import citations from BibTeX (.bib) files, including files exported from Google Scholar. More information on importing BibTeX files.

Cancel Save all

**A model for training the new bioinformaticist.**  
PUBLICATION  
JOURNAL ARTICLE  
PMID: 15098047

**Addressing hemolysis in an infant due to mother-infant ABO blood incompatibility.**  
PUBLICATION  
JOURNAL ARTICLE  
DOI: 10.3163/1536-5050.96.3.002 PMID: 18654647

**Evolution of a mature clinical informationist model.**  
PUBLICATION  
JOURNAL ARTICLE  
DOI: 10.1197/jamia.M1726 PMID: 15684125

**Integrating best evidence into patient care: a process facilitated by a seamless integration with informatics tools.**  
PUBLICATION  
JOURNAL ARTICLE  
DOI: 10.3163/1536-5050.98.3.009 PMID: 20648255

**Using Best Practices to Extract, Organize, and Reuse**

14. Your citations will *display* in the “Works” section of ORCID.  
(Note in the upper left corner, the number of works indicates zero.)

15. You must click “Save all” to get the citations imported.

The screenshot shows the ORCID 'Works' section with a header 'Works (6)'. Below the header is a 'Link BibTeX' section with a 'Hide link BibTeX' button and instructions to import citations from BibTeX files. A 'Cancel' button and a 'Choose file' button are visible. Below this are three entries, each with a title, publication type, journal name, and DOI/PMID. Each entry has a trash icon, a refresh icon, and a lock icon.

**Works (6)** + Add works | Bulk edit | Sort

**Link BibTeX** Hide link BibTeX  
Import citations from BibTeX (.bib) files, including files exported from Google Scholar. More information on importing BibTeX files.

Cancel Choose file

**Integrating best evidence into patient care: a process facilitated by a seamless integration with informatics tools.**  
Journal of the Medical Library Association : JMLA  
2010-07 | journal-article  
DOI: 10.3163/1536-5050.98.3.009  
PMID: 20648255  
Source: Annette Williams Preferred source

**Addressing hemolysis in an infant due to mother-infant ABO blood incompatibility.**  
Journal of the Medical Library Association : JMLA  
2008-07 | journal-article  
DOI: 10.3163/1536-5050.96.3.002  
PMID: 18654647  
Source: Annette Williams Preferred source

**Evolution of a mature clinical informationist model.**  
Journal of the American Medical Informatics Association : JAMIA

15. Now your screen should display the citations that have been imported into ORCID. Note the number of “works” now in the list.